

# FUNDING GUIDELINES

The United Methodist (UM) Council on Korean American(KA) Ministries was established by the General Conference of The United Methodist Church in 2000, for the strengthening of Korean American Ministries within and outside of the church. For its second quadrennium, the Fund will be supported in the 2005-2008 quadrennium with approximately 2.8 million dollars. The Fund is administered by the UM Council on Korean American Ministries, under the supervision of the General Board of Global Ministries, on behalf of the UM Church. The following guidelines and procedures were established by The UM Council on KA Ministries as a reference guide for projects seeking funding:

## **I. Eligibility to Apply**

**A.** Consideration for funding will be given to projects submitted by the following types of organizations:

- United Methodist local churches
- Clusters of United Methodist local churches
- United Methodist Jurisdictions, Annual Conferences & Districts
- Non-profit community/ecumenical groups
- UM Caucuses within the Korean American Community
- Mission Superintendent's Office
- United Methodist Seminaries

**B.** The project and the sponsoring organization must be located within the boundaries of the five United Methodist geographical jurisdictions (within the United States)

## **II. Funding Policies**

**A.** A project is funded for an annual basis even when it is a multiple year project

**B.** Funding is not provided for:

- %The operating expenses of caucuses or organizations
- %Purchase of land or other real property
- %Construction or capital improvement of facilities
- %Purchase of or maintenance of vehicles or heavy mechanical equipment
- %Groups that have demonstrated "unhealthy" financial practices

**C.** Projects rather than organizations are funded

**D.** Programs are funded rather than grants being given

## **III. Allocation of Funds:**

In general, the funds available are granted annually in the following proportions:

%Congregational Development (including new church starts)      45%

%Leadership Development	20%
%Next Generation Ministries	25%
%Developing Korean Module	10%

#### **IV. Conditions for Receiving funding**

The organization applying for funding must agree to:

- %Participate in the process of evaluating and monitoring the project
- %Provide annual reports detailing how funds are being utilized on their progress
- %Provide at the end of each fiscal year, a detailed financial report and/or an audit report of the finances of the project

#### **V. Deadlines**

The appropriate application should be carefully prepared and submitted by one of the following deadlines:

**January 5** (April 15, if needed)  
**September 5**

Applications postmarked after the deadline date will not be processed

## **FUNDING CRITERIA & PROCESS**

### **I. First Generation (Korean), Next Generation (English), Campus Ministry**

#### **A. CRITERIA:**

- %A new project must fit within the three visions of the Council's National Plan- (1) Leadership Development, (2) Next Generation Ministry, and (3) New Congregational Development and Revitalization
- %A new ministry must have a sound future plan, both short-term and long-term
- %A new ministry must have the blessing of its respective district and annual conference

#### **B. APPLICATION & FUNDING PROCESS:**

- % A completed application form signed by Mission Superintendent and/or new pastor
- %District Superintendent and/or Mission Superintendent's assessment of this new ministry and signature
- %Co-signed by District Superintendent and/or Annual Conference staff

%Recommendation by the Executive Director of the UM Council  
%Decision by the Funding Review Committee of the Council  
%The Executive Director to follow-up with GBGM for the new ministry  
%Annual progress report by the new ministry's pastor and annual assessment  
by the Mission Superintendent and/or District/Annual Conference will be done

## **II. New Project**

### **A. CRITERIA:**

%A new project must fit within the three visions of the Council's National Plan - (1) Leadership Development, (2) Next Generation Ministry, and (3) New Congregational Development and Nurture

### **B. APPLICATION & FUNDING PROCESS:**

%A completed application form signed by this project's coordinator or representative  
%Consultation with the Chair of the Jurisdictional Korean UM Caucus  
%Recommendation by the Executive Director of the UM Council  
%Decision by the Funding Review Committee of the Council  
%The Executive Director to follow-up with GBGM for the project  
%A follow-up written report by the project coordinator or representative to be sent to the Executive Director

All proposals are to be addressed to:

The UM Council on Korean American Ministries  
C/O Rev. Paul Hak-Soon Chang  
475 Riverside Dr. Rm. 1526  
New York, NY 10115